



**Lake Minnetonka Communications Commission**

**2145 Daniels Street, Long Lake, MN 55356**

Full Commission Meeting Agenda

5:30pm - Thursday, November 13<sup>th</sup>, 2025

**MEETING LOCATION: LONG LAKE CITY HALL**

**450 VIRGINIA AVE. LONG LAKE, MN 55356**

- I. Call to Order
- II. Approval of the Agenda – Daniels
- III. Introduction of Commissioners – Daniels
- IV. Approval of Minutes – Daniels
  - a. August 14<sup>th</sup>, 2025 Full Commission Meeting
  - b. October 9<sup>th</sup>, 2025 Executive Committee Meeting
- V. 2024 Financial Compilation – Ezra Koetz, CliftonLarsonAllen
- VI. Financial Report – Kvale
  - a. 8/25, 9/25, 10/25 Balance Sheets and Profit vs. Loss YTD
  - b. Check Disbursements for 8/25, 9/25 and 10/25
- VII. Operations Manager – Lundberg
  - a. Building Update
    - i. Sale of the Building
      - 1. Settlement Statement
    - ii. Cost of Getting Out of 4071 Sunset Drive
      - 1. 20 Yard Dumpster Costs
      - 2. Paper Recycling
      - 3. Paper Shredding
      - 4. Electronics Recycling
      - 5. Total Cost to Move Out of 4071 Sunset Drive
    - iii. Cost of Getting Into 2145 Daniels Street
      - 1. Cost for Refurbishing (Patch, Paint, Bathrooms, Carpeting)
      - 2. Cost to Move and Set Up Servers
      - 3. Cost of New Firewall and Internet Connectivity

4. Total Cost for Moving Into 2145 Daniels Street

- VIII. Productions Manager – Rabe
  - a. Additional Help Utilizing Contract Producers
  - b. PEG Programming Update
  - c. Cell Phone Service
- IX. Promote Tyler Rabe to Operations Manager – Daniels
- X. Schedule Tyler Rabe’s Review – Daniels
- XI. Request to Close on December 24<sup>th</sup> (Vacation Day Will Be Used) – Lundberg
- XII. Tentative 2026 LMCC Full Commission Meeting Schedule – Lundberg
- XIII. Jim Lundberg’s 25 Years of Service Recognition – Daniels/Rabe
- XIV. Adjourn – Daniels