



**Lake Minnetonka Communications Commission
Full Commission Meeting Agenda
5:30pm Thursday, August 10th, 2023
At the LMCC 4071 Sunset Drive Spring Park, MN 55384**

- I. Call to Order -Daniels
- II. Approval of the Agenda – Daniels
- III. Introduction of Commissioners – Daniels
- IV. Approval of Minutes:
 - a. May 11th, 2023 Full Commission Meeting – Daniels
- V. Financial report – Kvale
 - a. 5/23, 6/23, 7/23 Balance Sheets and Profit vs Loss YTD
 - b. Check Disbursements for 5/23, 6/23 and 7/23
- VI. Operations Manager – Lundberg
 - a. 2022 Financial Audit Presentation Moved to November
 - b. Employee Handbook Update: Juneteenth: Motion
 - c. Mediacom Franchise Renewal vs Extension
- VII. Productions Manager: - Rabe
 - a. YouTube Channel Analytics – YTD Comparison
 - b. First Responder TV: August 2023
 - c. Lake Lore – New Historical Series
- VIII. 2023 LMCC Budget – Lundberg/Daniels and the LMCC Budget Committee
 - a. Funding review: Lundberg
 - b. Staff Cost of Living Increases: Daniels
 - c. Non-Staff Related Expenses– Lundberg
- IX. LMCC Member City Survey – Lundberg
 - a. Member City Survey Results
 - b. Mound Agreement

c. Next Steps:

- 1). New Location Search and Negotiations
- 2). Contact Mediacom regarding Plan to Move and Mound Leaving LMCC
- 3). Contact Realtor
- 4). Formal Appraisal of Building
- 5) Prepare Building for Sale:
 - i. Cleaning out obsolete gear and junk
 - ii. Sell off unneeded and obsolete equipment(Yard Sale in Spring of 2024)

Note: A list of equipment for sale will be created and circulated amongst other facilities such as ours to see if there is any interest before a Yard sale would occur.

IX. Adjourn - Daniels